

Special Outdoor & Entertainment Event Permit Application

The following items MUST accompany this application:			
> Event map inclusive of planned fencing, tenting and parking. > Detailed description of entertainment, sound systems and lighting. > Detailed sanitation plan for the event.			
Section 1 - Applicant Information			
Corporation / Organization Name:			
Responsible Individual:		Driver's License Nbr.	Date of Birth
Address:	City:	State:	Zip Code:
Contact Phone Numbers:		E-Mail Address:	
Section 2 - Event Information			
Name of the Event:		Purpose of the Event: Public ☐ Private ☐	
Location / Address of the Event (must include event map outlining locations of enclosures, sanitation, parking, seating, serving etc.)			
Event Dates (limited 2 consecutive days:)		Event Hours (Can not exceed 10AM to 10PM daily)	
Planned Attendance: (Can not exceed outside enclosure capacity)			
Property/ Premises Liquor License:		License Nbr:	Expiration:
Section 3 - Private Event Sponsor Information (If Applicable)			
Responsible Individual:		Driver's License Nbr.	Date of Birth
Address:	City:	State:	Zip Code:
Contact Phone Numbers:		E-Mail Address:	
In accordance with the Town of West Bend Special Outdoor & Entertainment Events Article III, Ch: 177-16, event hours of operation will be between 10AM and 10PM. Events shall not exceed 2 consecutive days. All approved and permitted event permits are required 30 days in advance of the date for the event. After the event, all permitted parties are required to remove all temporary structures within 48 hours.			
I hereby make an application for a Special Outdoor and Entertainment Event Permit as detailed above. The applicant agrees to indemnify and hold harmless the Town of West Bend, Wisconsin from and against all liabilities, claims, demands, judgements, losses and all suits at law or in equity, costs and expenses, including reasonable attorney fees, for injury or death of any person or loss or damage to the property of any person, firm, organization or corporation, arising in any way as a consequence of the granting of a permit for this Special Events Outdoor Container and Entertainment Event.			
Signature: _____		Date Signed: _____	
Premise/License Holder			
Signature: _____		Date Signed: _____	
Private Event Sponsor			
Section 3 - Office Use Only)			
Permit Number:	Date Application Received:	Approve ☐	Denied ☐